

SCHEDULE OF EVENTS

Thursday, February 8 –

2 – 5 p.m. Opening General Session featuring ARIAS leadership and ebix.com management – *Learn the issues your ARIAS leadership is dealing with on your behalf; and get familiar with ebix.com products and how to make the best decisions for your agency. During this session, speakers will provide a general overview of what will be covered during each breakout session during the Conference.*

5 – 6:30 p.m. Welcome Reception – *Visit with old friends and make new ones during this festive welcome reception featuring your favorite beverages and hors d' oeuvres.*

Friday, February 9 –

8 – 8:30 a.m. Continental Breakfast

8:30 a.m. Breakout Sessions featuring:

- 5 p.m.**
- ☞ System Specific Training for Redshaw Elite and ebix.one users:
 - ebix.one Features & Function – Personal Lines
 - ebix.one Features & Function – Commercial Lines
 - ebix.one conversion
 - e-agent / ebix.exchange / ebix.asp demos & training
 - Elite Basics
 - Elite Accounting
 - Elite Word Integration Basics
 - Elite Word Integration II
 - Elite 3rd Party Software Support
 - Elite Workflows
 - Elite Upload/Download
 - ☞ Microsoft Training:
 - Outlook Basics
 - Outlook – Advanced Functions
 - ☞ Agency Management:
 - The Art of Hiring Smart
 - Employee Management by Design
 - Using the Internet to Enhance Agency Growth
 - Financing Your Technology Purchases
 - ☞ System Administration:
 - Scanning Basics
 - Overview of Networks for the Networked
 - Intranet Installation and Usage
 - Website Development

12 noon –1:15 p.m. User Group Networking Luncheon

Saturday, February 10 –

8 – 8:30 a.m. Continental Breakfast

8:30 a.m. Breakout Sessions (continued)

- 11 a.m.

11:15 a.m. Closing General Session

–12:15 p.m. “Creating, Supporting and Enhancing your Agency’s E-Commerce Strategy” panel discussion

QUESTIONS?

Please contact the ARIAS office with any questions or special needs you may have. In accordance with Title III of the Americans with Disabilities Act, all registrants are invited to advise us of any disability and any requests for accommodation of that disability. Your request should be submitted as far in advance as possible by contacting ARIAS – 877/674-4899.

We look forward to seeing you in Tampa!

Visit www.ebixusergroup.com for up-to-date program details!